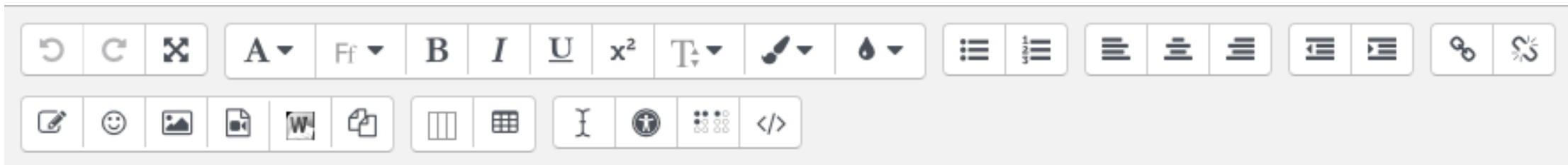# Atto Text Editor

User Guide

Atto editor toolbar layout

The Atto text editor has a number of icons to assist the user in entering content. Many of these icons should be familiar to anyone who uses a word processor e.g. MS Word.

There are tooltips to help you remember what each icon does, simply hover over the icon to reveal the tooltip.

Row 1

1 2 3   4   5   6 7 8 9 10 11 12   13 14 15 16 17 18 19 20 21

1: Undo	2: Redo	3: Full screen	4: Paragraph styles
5: Font family	6: Bold	7: Italic	8: Underline
9: Superscript	10: Font size	11: Font colours	12: Styles
13: Unordered list	14: Ordered list	15: Left align	16: Centre
17: Right align	18: Outdent	19: Indent	20: Link
21: Unlink			

Row 2

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |

1: Special character	2: Add smiley	3: Add image	4: Add media
5: Import word doc	6: Manage embedded files	7: Table	8: Clear formatting
9: Accessibility checker	10: Screenreader	11: HTML/code view	